

# 12<sup>th</sup> International Conference on Instrumental Analysis Modern Trends and Applications

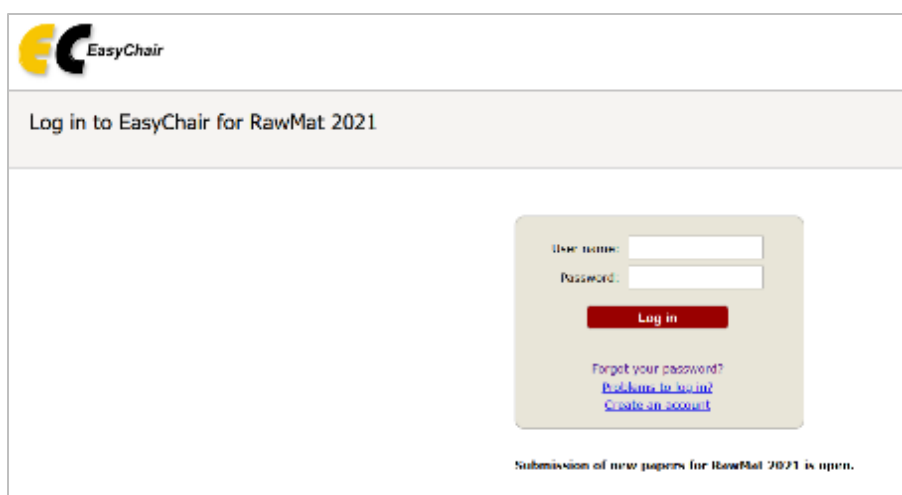
VIRTUAL EVENT | 20-23 SEPTEMBER 2021

— IMA-2021 —

## Guidelines for abstract submission

### CREATING YOUR AUTHOR ACCOUNT USING EASYCHAIR SYSTEM

- ✓ Enter the link <https://easychair.org/conferences/?conf=ima2021>



EC EasyChair

Log in to EasyChair for RawMat 2021

Use name:

Password:

**Log in**

[Forgot your password?](#)  
[Publish to forum](#)  
[Create an account](#)

Submission of new papers for RawMat 2021 is open.

- ✓ Select the option “**Create an account**”. The system will guide you to the rest of the process:

The screenshot shows the 'Create an EasyChair Account: Step 1' page. At the top left is the EasyChair logo. Below it, the title 'Create an EasyChair Account: Step 1' is displayed. The main text reads: 'To create an EasyChair account you should have a valid email address and do the following.' This is followed by a numbered list: 1. pass a captcha to prove that you are not a robot; 2. fill out a simple form with your personal information; 3. follow the link we send to your email address to complete the account creation. Below the list, it says 'Please note that the use of EasyChair is subject to our terms of service.' There is a checkbox labeled 'I'm not a robot' next to a reCAPTCHA image. At the bottom of the form area is a red 'Continue' button.

- ✓ Select the “I’m not a robot” checkbox and **Continue** to the second step.

The screenshot shows the 'Create an EasyChair Account: Step 2' page. At the top left is the EasyChair logo. Below it, the title 'Create an EasyChair Account: Step 2' is displayed. The main text reads: 'Please fill out the following form. The required fields are marked by \*.' Below this, a note states: 'Note that the most common reason for failing to create an account is an incorrect email address so please type your email address correctly.' The form area contains four input fields: 'First name\*:' with placeholder 'Author's NAME', 'Last name\*:' with placeholder 'Author's SURNAME', 'Email\*:' with placeholder 'email\_address\_of\_author@rawmat.gr', and 'Retype email address\*:' with placeholder 'email\_address\_of\_author@rawmat.gr'. A red 'Continue' button is positioned below the form. At the bottom of the page, there is a footnote: '\* Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, read the Help article about names.' and another line: 'You may also be interested about our policy for using personal information.'

- ✓ Complete your name, surname and twice your email in the next screen. After clicking the **Continue** button you will receive a confirmation email requiring to validate your account by entering the given link.

We received a request to create an EasyChair account for you. To create an EasyChair account, please click on this link:

<https://easychair.org/account/create?code=dd9nTC6bbes7JGYYTtdI>

Please note that this link is only valid for one week. After one week you will have to apply for an account again.

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Please be aware that this is an unmonitored email alias, so please do not reply to this email. To contact EasyChair use the EasyChair contact Web page <https://easychair.org/contact>

- ✓ You will be asked to confirm your personal details and complete your affiliation (organization), your country and finally, select your username and password. Consider that your username should be unique in the EasyChair system. If the one you choose is already taken you will be asked for a different one.



### Create an EasyChair Account: Last Step

Hello Kostas Simeon! To complete the creation of your account please fill out the following form. You should create the account within 30 minutes, otherwise you will have to fill out this form from scratch.

To use EasyChair, you must agree to its Terms of Service ([view terms](#)), ([download terms](#)).

I agree to EasyChair Terms of Service

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Enter your personal data.

First name\*:

Last name\*:

Organization\*:

Country/region\*:

The Web page is used to provide a link to it on some EasyChair pages, for example when you are mentioned as an author in a published conference program. It is optional. Please do not use the Web page of your organization here: if you fill this out, it should only be your personal Web page.

Your personal Web page:

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Enter your account information. Make sure your names are case sensitive!

User name\*:

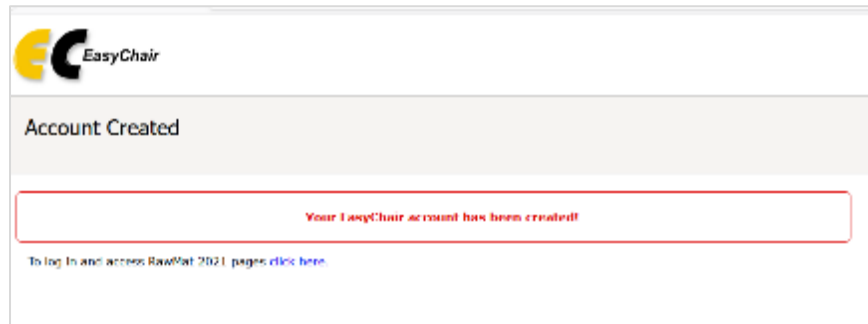
Password\*:

Retype the password\*:

\* Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, use the full name as your name.

You may also be interested about our policy for using personal information.

- ✓ After clicking **Create my account** button, the system will confirm the account creation and then, you will be able to login for the first time.



## SUBMITTING YOUR ABSTRACT TO THE PLATFORM

- ✓ Log in to the system by entering your username and password. You will find the following screen with the option “[make a new submission](#)”.

### IMA-2021 (12th International Conference on “Instrumental Methods of Analysis”)

You are logged in to IMA-2021 (12th International Conference on “Instrumental Methods of Analysis”).

Use the links below to access IMA-2021.

#### Reviewer

- [chair](#)

#### Author

- [make a new submission](#)

- ✓ After that you must complete the corresponding author details and then the details for the rest of the authors

### New Submission for IMA-2021

Follow the instructions, step by step, and then use the “Submit” button at the bottom of the form. The required fields are marked by \*.

#### Address for Correspondence

Address, line 1: *	<input type="text"/>
Address, line 2:	<input type="text"/>
City: *	<input type="text"/>
Post code: *	<input type="text"/>
State (US only): *	<input type="text"/>
Country/region: *	<input type="text" value="Greece"/>

#### Author Information

For each author please fill out the form below. Some items on the form are explained here:

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for not corresponding authors. These authors will also have no access to the submission page.
- **Web page** can be used on the conference Web pages, for example, for making the program. It should be a Web page of the author, not the Web page of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There must be at least one corresponding author.
- One of the authors should be marked as a **presenter**. If you are not sure, choose your best guess.

<b>Author 1</b> ( <a href="#">click here to add yourself</a> ) ( <a href="#">click here to add an associate</a> )	
First name <sup>†</sup> : *	<input type="text"/>
Last name: *	<input type="text"/>
Email: *	<input type="text"/>
Country/region: *	<input type="text"/>
Organization: *	<input type="text"/>
Web page:	<input type="text"/>
<input checked="" type="checkbox"/> corresponding author	
<input type="checkbox"/> presenter	

- ✓ The title and the keyword should be placed in the following forms. Include at least 3 keywords representing the submitting work.

#### Title

The title should be entered as plain text, it should not contain HTML elements.

Title: \*

#### Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords: \*

- ✓ Include at least 3 keywords representing the submitting work.
- ✓ Select one of the conference topics that fits better to the subject of your submission.

#### Topics

Please select topics relevant to your submission from the following list. Topics are typically used for assigning submissions to reviewers and for conference analytics. You must select between 1 and 2 topics.

<input type="checkbox"/> Advanced X-ray techniques	<input type="checkbox"/> Aerosol Metrology
<input type="checkbox"/> Analytical chemistry markets and possibilities for commercialization	<input type="checkbox"/> Archaeometry
<input type="checkbox"/> Biomedical and Pharmaceutical analysis	<input type="checkbox"/> Chemical- and bio- sensors
<input type="checkbox"/> Chromatography	<input type="checkbox"/> Electrophoretic separation techniques
<input type="checkbox"/> Elemental Speciation analysis	<input type="checkbox"/> Environmental analysis
<input type="checkbox"/> Field analysis - Mobile analytical instruments	<input type="checkbox"/> Food analysis
<input type="checkbox"/> Immunoassays	<input type="checkbox"/> Mass Spectrometry
<input type="checkbox"/> Materials Analysis (Nanomaterials, Smart/Advanced Materials)	<input type="checkbox"/> Micro- and Nano- fluidics
<input type="checkbox"/> Microscopic analysis	<input type="checkbox"/> Miniaturized analytical systems (Lab-on-a-Chip)
<input type="checkbox"/> Proteomics, Metabolomics, Metallomics	<input type="checkbox"/> Quality control-quality assurance in analysis
<input type="checkbox"/> Robotics and Automation	<input type="checkbox"/> Sample handling and preparation
<input type="checkbox"/> Sampling techniques and strategies	<input type="checkbox"/> Spectrochemical and Electrochemical analysis
<input type="checkbox"/> Thermal analysis	<input type="checkbox"/> Virus spread analytics

- ✓ Place your preference on the type of presentation and then, upload the abstract file according to the template given in the conference website

Other Information and Files

The following part of the submission form was added by IMA-2021. It has neither been checked nor endorsed by EasyChair

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**Presentation type.** \* Please indicate your preference for either: Oral Presentation, Poster Presentation or Invited.

Oral presentation (15 min speech)

Poster presentation (PDF file + 3 min short introduction)

Invited speaker

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**Paper.** Authors may submit abstracts for either oral or poster presentation. Abstract submissions are limited to a maximum of one A4 page (including figures and tables) The paper must be in Microsoft Word format (file extension .docx). Abstracts should be prepared according to the instructions mentioned in the Word Template.

No file selected.

Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

- ✓ Complete submission by clicking **Submit** button.
- ✓ You will get a confirmation message that “submission has been saved” while all authors will receive a confirmation email.
- ✓ You are able to modify or withdraw submitted abstract at any time before submission period is closed.

**FOR POSSIBLE DIFFICULTIES YOU MAY MEET DURING ABSTRACT  
SUBMISSION DO NOT HESITATE TO ASK FOR SUPPORT AT  
[info@ima2021.gr](mailto:info@ima2021.gr)**